

## POLICIES

A Gap Away clients are provided with a detailed Expectations and Agreements Statement. Contracted clients should refer to that document.

Our key expectations include:

- ▶ The student is the client.
  
- ▶ The student will be the primary recipient of communications and commits to prompt correspondence by email, text, or phone. It is understood that failure to keep A Gap Away informed on planning and gap year activities will limit the support you can receive. This is a two-way partnership.
  
- ▶ A Gap Away honors your right to privacy and confidentiality, and adheres to FERPA and HIPAA guidelines. Your information is kept confidential unless you authorize otherwise, except in the legal obligations to report concern for danger to yourself or others, expectation that you may engage in dangerous behavior, or when under court order.
  
- ▶ A Gap Away cannot guarantee acceptance into any programs, does not make application on your behalf, and does not assume responsibility for events that occur during program participation.
  
- ▶ It is the client's responsibility to fully vet and research activities and programs before enrolling.
  
- ▶ A Gap Away clients agree to adhere to the contracts and expectations of any program or activity that they join. This includes issues of safety, culturally and contextually appropriate behaviors, drugs and alcohol, and more. Failure to do so may result in cessation of A Gap Away coaching services.